

**SAINT ANSELM PARENT CLUB**  
**EXPENSE REIMBURSEMENT FORM**

In order to receive reimbursement for your Saint Anselm School Parent Club expense, please complete the following, **WITH RECEIPTS ATTACHED**:

Date: \_\_\_\_\_ Related Parent Club Event : \_\_\_\_\_

Check payable to: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Mail to: \_\_\_\_\_  
\_\_\_\_\_

Special Instructions: \_\_\_\_\_

**I certify that this reimbursement is being requested and authorized for a Parent Club activity.**

**Signature:** \_\_\_\_\_

This form can either be left with Darlene in the School Office or please send to :

St. Anselm Parent Club  
c/o Laurinda Markiewich  
13000 Cassie Lane  
Chesterland, OH 44026

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